

[See Rule 3 (1)]

**Assistant Public Information Officer/
The Public Information Officer**

(Name of the Office with address)

I.D. No.....
(For office use only)

1. Full name of the applicant :
2. Father's name/Spouse's Name :
3. Permanent Address :
4. Correspondence Address :
5. Particulars of information solicited :
 - (a) Subject matter of information* :
 - (b) The period to which the information relates** :
 - (c) Specify details of the information required*** :
 - (d) Whether information is required by post or in person (the actual postal charges shall be included in additional fee in providing information) :
 - (e) In case by post (Ordinary, Registered or Speed Post) :
6. Is this information not made available by the Public Authority under voluntary disclosure :
7. Do you agree to pay the required fee?:
8. Have you deposited application fee? :
(If yes, details of such deposit)
9. Whether belongs to below Poverty line category? :
(If yes, you furnish the proof of the same with application)

Place :

Dated: _____

Signature of the applicant

* Broad category of the subject to be indicated (such as grant of Government Service matters/Licence etc)

** Relevant period for which information is required to be indicated.

*** Specific details of the information is required to be indicated.