



ਦਫਤਰ ਜ਼ਿਲਾ ਮੈਜਿਸਟਰੇਟ, ਜਲੰਧਰ  
Office of the District Magistrate  
Jalandhar (Punjab)

No. ....  
Date .....

Phone :0181-2224783(O)  
:0181-2459664(R)  
Fax :0181-2224727  
Email: dc.jal@punjabmail.gov.in

**Order**

The Corona virus has spread contagion throughout the world which has been declared as pandemic by the Government. It has begun spreading itself in India, thus the prevention of this is very important.

In this regard, vide this office letter No. 3062-85/MC-4/MA dated 23.03.2020 curfew order in the district Jalandhar was issued. In continuation of office letter no. 6437-56/MC4/MA dated 20-04-2020, Finance Companies, Non-Banking Financial Institutions (NBFC) including Housing Finance Companies (HFCs) and Micro Finance Institutions (NBF-MFI) are hereby given curfew exemptions as per following conditions :-

1. All the Finance Companies, Non-Banking Financial Institutions (NBFC), Housing Finance Companies (HFCs) and Micro Finance Institutions (NBF-MFI) in jurisdiction of District Jalandhar shall remain open from 08:00 AM to 01:00 PM.
2. Any customer can go to these Finance Companies, Non-Banking Financial Institutions (NBFC), Housing Finance Companies (HFCs) and Micro Finance Institutions (NBF-MFI) from 08:00 AM to 12:00 Noon, will have to go by walking only and use of vehicle by him for this purpose is strictly prohibited.
3. Customer must carry passbook of Finance Companies, Non-Banking Financial Institutions (NBFC), Housing Finance Companies (HFCs) and Micro Finance Institutions (NBF-MFI) account while visiting the branch and it will be considered as his curfew pass. Branch Manager will ensure that there is no rush in the branch. Branch Managers shall also ensure maintaining social distancing of the visitors and staff as per the guidelines of health department and will also mark circles with white marker and shall also ensure that the door handles are sanitized properly.
4. The concerned Branch Managers will ensure that white circles be made Inside the branch in order to ensure the compliance of guidelines of COVID-19 issued by Health department in which distance of at least 1.5 meters be maintained between two person at all times so that disease of Corona may not spread. The concerned branch managers will be responsible for sanitizing branch and their doors. Guards will wear masks and will also ensure the compliance of guidelines of COVID-19 issued by Health department; the doors of branch be sanitized regularly and it will be responsibility of branch manager to provide sanitizer to the guard concerned.
5. The Identity Cards of on duty staff of above mentioned Finance Companies will work as Curfew pass for their vehicle.
6. Only bare minimum staff will be called to office by Finance Companies.
7. All Sub Divisional Magistrates, Jalandhar will be responsible to ensure compliance of the above-mentioned guidelines; and security arrangements for the same will be made by Commissioner of Police, Jalandhar and Senior Superintendent of Police, Jalandhar (Rural).



  
District Magistrate,  
Jalandhar.



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Endst. No. 6595-6605/MC4/MA Dated 22.04.2020

A copy is forwarded to the following for information and necessary action:-

1. Commissioner, Jalandhar Division, Jalandhar.
2. Commissioner of Police, Jalandhar and Senior Superintendent of Police, Jalandhar (Rural).
3. All SDMs in district Jalandhar.
4. Commissioner, Municipal Corporation, Jalandhar.
5. DPRO, Jalandhar.
6. Superintendent Grade-I, PA to DM, Steno to ADM, Steno to AC(G) and AC(GR.)

  
for District Magistrate,  
Jalandhar.