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GOVERNMENT OF PUNJAB
DEPARTMENT OF REVENUE AND REHABILITATION
FINANCIAL COMMISSIONERS' SECRETARIAT
(JUDICIAL WING)

o/e. Deputy Commissioner Jalandhar		
D.C.		Dated: 7.9.06
A.C. (J)	A.C. (Gr)	
E.M.	D.O.	Rendered by D.C.

To All the Tehsildars/Naib Tehsildars
in the State.

Memo No.VOA (J)/FCR/2006/ 6888
Chandigarh, dated the 25/8/06

Subject: General Deficiencies/Defects in the service reports
received from Tehsildars/Naib Tehsildars.

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In the revenue court cases/appeals pending before Ld. F.Cs., summons are sent to the Tehsildars/Naib Tehsildars for getting the same served upon the respondents. Sometimes summons are sent for service of respondents through munadi. But while receiving service reports from Tehsildars/Naib Tehsildars, following general defects/discrepancies have been noticed:

- 1) The service reports are received without Despatch Number, date and office stamp and even without signatures of the Tehsildar/Naib Tehsildar concerned.
- 2) The Tehsildars/Naib Tehsildars simply forward the report of Chowkidar, while they are required to give their own report regarding service of each and every respondent.
- 3) Service reports are silent about some respondents.
- 4) In case of some of the respondents it is simply mentioned "ਘਰ ਨਹੀਂ ਮਿਲਿਆ", "ਕਿਤੇ ਗਿਆ ਹੋਇਆ ਹੈ", "ਤਾਲਾ ਲੱਗਾ ਹੋਇਆ ਸੀ" while in such cases Tehsildar/Naib Tehsildar is required to direct the Chowkidar to visit again to the residence of the respondents and get the summons served, and then send the complete report.
- 5) Sometimes summons are sent to Tehsildars/Naib Tehsildars for the service of respondents but the Tehsildars/Naib Tehsildars get the munadi done.
- 6) The Tehsildars/Naib Tehsildars are asked to get the munadi done both at the place of residence of the respondents and at the disputed land/property, but the munadi is done only at the place of residence of respondents.
- 7) Munadi reports are not signed by Chowkidar of the village.
- 8) The Tehsildars/Naib Tehsildars are asked to get the munadi done by beat of drum, which is, sometimes, got done through speaker by the Granthi of the village of Gurudwara.
- 9) Sometimes summons are received by one respondent on behalf of other respondents also, who says that he will inform those respondents but no POA etc. is added/specific report is given.

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- 10) The service report of the respondents is not got done promptly and generally the service reports are received much later after the date of hearing of the case.
- 11) In certain cases no service report is received from the Tehsildars/Naib Tehsildars after repeated reminders.

2. This shows that Tehsildars/Naib Tehsildars do not pay due care and attention and incomplete/defective reports are sent. The fresh summons have to be sent after following whole court procedure, which causes undue delay in disposal of cases, wastes precious time of the court and also causes unnecessary harassment to the litigants.

3. In order to avoid these things, all the Tehsildars/Naib Tehsildars should ensure that only the complete service reports are sent looking into all the aspects stated above. In case, incomplete reports are sent, the Tehsildar/Naib Tehsildar concerned will be personally liable for that.

[Signature]
Under Secretary-cum-Registrar
25/8

-Endst. No.VOA(J)/FCR/2006/ 68899 Chandigarh, dated the: 25/8/06

A copy is forwarded to all the Divisional Commissioners/Deputy Commissioners in the State, for information and necessary action.

[Signature]
Under Secretary-cum-Registrar
25/8

Deputy Commissioner,
Jalandhar.

ਦਫਤਰ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ ਜਲੰਧਰ

ਬੰਦ ਚਕ 1660-69/ਗੀਡਾ, ਮਿਤੀ: 16/8/06

~~ਕਮਿਸ਼ਨਰ~~ ਖਿੱਚ ਕਰ ਖਿੱਚ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ
ਜਲੰਧਰ ਦੇ ਸਮੂਹ ਅਧਿਕਾਰੀਆਂ/ਕਾਰਜਕ ਅਧਿਕਾਰੀਆਂ, ਨੂੰ ਖੁੱਲ੍ਹਾ
ਮਤੇ ਯਾਦਦਾ ਪਿੱਤ ਉੱਪਰ ਸਾਰੇ ਤੋਂ ਜੀ।

~~ਕਮਿਸ਼ਨਰ~~
~~ਜਲੰਧਰ~~

[Signature]
ਦਫਤਰ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ,
ਜਲੰਧਰ।