

Notice inviting quotation for Tent house and decoration for international women's day function and various Seminars in BETI BACHAO BETI PADHAO and various other Schemes of Social Security Women and Child Development in sbs nagar, Punjab.

Scope of work

Sealed Quotations are invited from agencies for providing services of tent, tables, chair, crockery & other items for various functions/seminars to be held from time to time at sbs nagar, Punjab.

The terms and conditions are as under:

1. The Bidder shall submit a scanned copy of the PAN card, GST Number duly signed and stamped along with Quotation.
2. The sealed quotations are to be submitted in prescribed format (annexure D) signed, and dated on each page. It can be sent by courier/registered post/speed post/by hand.
3. Details/supporting documents wherever applicable, if attached with the quotation should be dully authenticated by the vendor/s.
4. No over-writings shall be accepted unless authenticated with full signature of the vendor/s.
5. The validity of quotation would be for 90 days.
6. The sealed quotations duly super scribed, "Quotation for Tent house and decoration for international women's day and Seminars in BETI BACHAO BETI PADHAO and various other Schemes of Social Security Women and Child Development in sbs nagar, Punjab" should be addressed to District programme officer sbs nagar and sent to address (District administrative complex, dpo office ,sbs nagar)
7. Any query related to quotation can be clarified from the office of District programme officer
8. Quoting Agency is required to prepare snacks and lunch at various functions and seminars to be conducted before the end of financial year. Raw materials used to prepare items for the snacks and lunch will be provided to the tent house agency. Selected agency/contractor must

submit the requirement of raw material in writing prior to the event being organised.

9. Quotations received after the stipulated date and time shall not be entertained.
10. We shall not be liable for any postal delays what so ever and quotations received after the stipulated time/date are liable to be rejected summarily without giving any reason.
11. The quotations shall be opened on 4th march at 3.00 PM in the office of District Programme Officer, sbs nagar. In the event of due date being a close holiday or declared Holiday for Central Government offices, the due date for opening of the bids will be the following working day at the appointed date, time and venue.
12. Waiters/ Steward should be neatly dressed up. All the items i.e., tent /kanat, carpets, mattress, sofa, chair and linen, supplied by the firm should be neat & clean, un faded, etc. Under no circumstance, sub-standard material will be accepted.
13. The agency/contractor shall make adequate arrangements for the safety of his workers, district administration shall not be liable for any claim, suit and other legal proceedings that may be brought by any person for injury sustained, any compensation including under worker's compensation act owing to the neglect on the part of the agency/contractor.
14. No advance payment will be made to firm.
15. Disputes if any shall be subject to jurisdiction in the court of Jalandhar.
16. Corrigendum, if any will be published on <http://sbsnagar.nic.in>



Tender Document for : Quotation for Tent house, Decoration
Opening date : 26/02/2021
Last date & time of submission : 04/03/2021 till 12 PM
Date & time of opening quotation : 04/03/2021 at 3 PM

Quotations are invited from intending service providers / suppliers up to 12 PM on or before 4 march2021 for supplying the following items as per Annexure-I:

Annexure- I
REQUEST FOR QUOTATION

FROM

TO

District Programme Officer

SBS NAGAR

SUBJECT – Invitation of quotation for providing services of tent, tables, chair, crockery & other items for various functions /seminars to be held from time to time at district SBS nagar, Punjab.

In reference to your service request published on the department/district website please find the competitive quotation for following

S. No.	Particulars	Rate per unit sq. feet (exclusive of various taxes applicable as per govt.)
1.	Cushioned chairs with covers	
2.	Table (6x3) with frill & table cloth/ paper sheet	
3.	Round table with frill & cloth covers	
4.	Centre table with cover	
5.	Tent/ pipe pandal 15 ft x 15 ft – normal	
6.	Tent/ pipe pandal 15 ft x 15 ft – waterproof	
7.	Tent/ pipe pandal 15 ft x 30 ft – normal	
8.	Tent/ pipe pandal 15 ft x 30 ft – waterproof	
9.	Stall 6x4 with roof	

10.	Stall 8x6 with roof	
11.	Stall 12x12 with roof	
12.	Stall Umbrella	
13.	Side curtain (parda)	
14.	Mat – Green/ Grey/ Red	
15.	Carpet Red/ Green/ Floral	
16.	Sofa (3-seater) with cover	
17.	Podium	
18.	Dustbin(plastic)	
19.	Dustbin (Steel)	
20.	Tub/ Patila with lid	
21.	Water drum	
22.	Scaffolding/ professional stage (per sq. feet)	
23.	PA System (including 2 speakers and 1 ordinary mic with stand and 1 cordless mic)	
24.	Cordless mic (handheld)	
25.	Collar mic (cordless)	
26.	Cook	
27.	Helper Cook	
28..	Coffee machine	
29.	Silent generator 125 kv (per daq)	
30.	Per hour consumption of diesel for 125 kv	
31.	Hot case with serving spoon	
32.	Melamine full plate with spoons & napkin	
33.	Bone china full plate with spoons & napkins	
34.	Rice plate	
35.	Dinner spoon	
36.	Ordinary waiter	
37.	Steward	
38.	Cartage (both side)	
39.	Decoration with fresh flowers (per sq. foot)	
40.	Flower bouquets	
41.	Decoration with artificial flowers ribbons (per sq. foot)	

Signature of bidder

