

**Notice inviting quotation for catering services at international women's day function and various Seminars in BETI BACHAO BETI PADHAO and various other Schemes of Social Security Women and Child Development in sbs nagar, Punjab.**

**Scope of work**

Sealed Quotations are invited from agencies for providing catering services of for various functions/seminars to be held from time to time at sbs nagar, Punjab.

**The terms and conditions are as under:**

1. The Bidder shall submit a scanned copy of the PAN card, GST Number duly signed and stamped along with Quotation.
2. The sealed quotations are to be submitted in prescribed format (annexure D) signed, and dated on each page. It can be sent by courier/registered post/speed post/by hand.
3. Details/supporting documents wherever applicable, if attached with the quotation should be dully authenticated by the vendor/s.
4. No over-writings shall be accepted unless authenticated with full signature of the vendor/s.
5. The validity of quotation would be for 90 days.
6. The sealed quotations duly super scribed, "Quotation for Tent house and decoration for international women's day and Seminars in BETI BACHAO BETI PADHAO and various other Schemes of Social Security Women and Child Development in sbs nagar, Punjab" should be addressed to District programme officer sbs nagar and sent to address (District administrative complex, dpo office ,sbs nagar)
7. Any query related to quotation can be clarified from the office of District programme officer
8. Quoting Agency is required to prepare snacks and lunch at various functions and seminars to be conducted before the end of financial year.
9. Quotations received after the stipulated date and time shall not be entertained.
10. We shall not be liable for any postal delays what so ever and quotations received after the stipulated time/date are liable to be rejected summarily without giving any reason.

11. The quotations shall be opened on 4th march at 3.00 PM in the office of District Programme Officer, sbs nagar. In the event of due date being a close holiday or declared Holiday for Central Government offices, the due date for opening of the bids will be the following working day at the appointed date, time and venue.
12. Waiters/ Steward should be neatly dressed up. All the items i.e., tent /kanat, carpets, mattress, sofa, chair and linen, supplied by the firm should be neat & clean, un faded, etc. Under no circumstance, sub-standard material will be accepted.
13. The agency/contractor shall make adequate arrangements for the safety of his workers, district administration shall not be liable for any claim, suit and other legal proceedings that may be brought by any person for injury sustained, any compensation including under worker's compensation act owing to the neglect on the part of the agency/contractor.
14. No advance payment will be made to firm.
15. Disputes if any shall be subject to jurisdiction in the court of Jalandhar.
16. Corrigendum, if any will be published on <http://sbsnagar.nic.in>



**Tender Document for : Quotation for catering services**

**Opening date : 26/02/2021**

**Last date & time of submission : 04/03/2021 till 12 PM**

**Date & time of opening quotation : 04/03/2021 at 3 PM**

Quotations are invited from intending service providers / suppliers up to 12 PM on or before 4 march 2021 for supplying the following items as per Annexure-I:

**Annexure- I**  
**REQUEST FOR QUOTATION**

**FROM**

**TO**

District Programme Officer  
SBS NAGAR

**SUBJECT** – quotation for catering services

Annexure 1

The details of items required proposed to be provided are:-

Sl. No.	ITEMS.	RATES (in Rs.)
	BEVERAGES	
1.	Tea (Dip with / without Sugar) 125 ml	
2.	Teas (Executive) in good quality crockery 125 ml	
3.	Good Quality equivalent quality Biscuits	
4.	Coffee 125 ml	
5.	Cold Drinks 200 ml, 300 ml	
	SNACKS	

6.	Paneer Pakoda 100 m.	
7.	Ve etable Pakoda( er late)A25 m.	
8.	Bread Pakoda 125 m.	
9.	Samosa 125 m.	
10.	Ve etable Patt [Standard]	
11.	Chi s (Per Packet) [Standard]	
	SWEETS	
12.	Gulab Jamun 30 m.	
13.	Burfee Besan 30 m.	
14.	Laddoo Bundi 30 m.	
	LUNCH	
15.	<u>Standard Thali</u> - which would include 2 Cha aties, Rice, I Ve etable, I Daal and Raita.	
16.	<u>Executive Thali</u> 2 Chapaties / Parantha, Fried rice, I dry Vegetable, I Ve etable (curr ), I Boondi Raita & I Sweet	
17.	Ra•ma & Chawal (Rice)	
18.	Puri & Subzee	
	I Vegetable Seasonal 150 m.	
20.	I Dai 150 gm.	
21.	I Raita 150 m.	
* 19.	An other item / services	

•The above list is not exhaustive.