

Manual/Annexure 3

Publication of information regarding items specified in Rules 4(1)b(111)of the Right to Information Act,2005.

The procedure followed in the decision making process,including channels of Supervision and accountability

Name of Office Deputy Commissioner Shahid Bhagat Singh Nagar

S.No	Nature /Typeof Work	Level at which the case is intiated	Name of the post which deals with cases before the decision making authority	Level at which Decision of Made
1	Peshi Branch D.C.	Ahlmad	Reader	Deputy Commissioner
2	Peshi A.D.C	Reader	Reader	Deputy Commissioner
3	Establishment Br	Dealing clerk,Assistant,Supdt.- I	Assistant Commissioner (G) A.D.C.	Deputy Commissioner
4	Misc.Br.	Dealing clerk,Assistant Supdt I	Assistant Commissioner (G)A.D.C	Deputy Commissioner
5	Nazarat	Dealing clerk Branch assistant	Assistant Commissioner (G)A.D.C.	Deputy Commissioner
6	Arms	Dealingclerk,Supdt.	Assistant Commissioner (G) Addl.Distt.Magistare	Distt.Magistrate
7	Saddar Kanongo	Dealing clerk ,S.K. Supdt.	District Revenue Officer, A.D.C.	Deputy Commissioner
8	D.R.A.	Dealing clerk. D.R.A. Supdt.	District Revenue Officer, A.D.C.	Deputy Commissioner
9	H.R.C.	Clerk Supdt.	District Revenue Officer, A.D.C.	Deputy Commissioner
10	Public Grievances	Dealing clerk Assisst,Supdt.	Assistanct Commissioner (Grievances), A.D.C.	Deputy Commissioner

For Deputy Commissioner,
Shahid Bhagat Singh Nagar