

Most Urgent  
Time Bound

No.DRO/SK/IM/2018- 6101-29

From

Deputy Commissioner,  
Mandi District Mandi.

To

All the Tehsildars/Naib-Tehsildars,  
Mandi, District Mandi.

Dated: Mandi the 13<sup>th</sup> July, 2018.

**Subject:- Draft-Training Schedule under DILRMP for Mandi District.**

Sir,

Please find enclosed herewith a copy of email dated 11-07-2018 received from Pan India Company. In this regard, you are directed to depute one computer savvy patwari with laptop and dongle from your Tehsil/Sub-Tehsil for the above mentioned training. The list of sponsored participants may be sent to this office before 20<sup>th</sup> July, 2018. The training schedule is as follows:-

1.	Name of Course	MS-Word
2.	Date of Training	30-07-2018 to 3-08-2018
3.	Time	10:00 AM to 5:30 PM
4.	Venue	Regional Training Centre(HIPA), D.C. Office, Building (Ground Floor), Mandi.

The arrangements for their stay will be borne by the participants themselves. This may be treated as most urgent.

Encls. 3 copy

Yours faithfully,



(Rajeev Sankhyan)  
District Revenue Officer,  
Mandi District Mandi.

Endst. No. DRO/SK/IM/2018- 6101-29 Dated: Mandi, the 13<sup>th</sup> July, 2018.

1. Copy to The Coordinator(ADC), Regional Training Centre(HIPA), D.C. Office Mandi for information and necessary arrangement for above mention trating schedule.
2. Copy to District information officer(NIC) Mandi for information and necessary action please.
3. Copy to The Director Land Record, Himachal Pradesh, shimla-9.
4. Copy to Pan India Consultants Pvt. Ltd., 105, Phase IV, Udyog Vihar, GURGAON-122015. HARYANA. for information and necessary action please.



(Rajeev Sankhyan)  
District Revenue Officer,  
Mandi District Mandi.

**DAY - 1 ; SCHEDULE ; 30 JULY 2018 -**

TIMINGS	DILRMP-MANDI	Roles & Responsibility
10:00 A.M - 11:45 A.M	Welcome Address	DLR Officials
	Inaugural Address	DLR Officials
	Introduction about Project, Project Stake Holder and introduction of all participants	Service Provider / DLR Officials
	Programme & Process of Digitization of Cadastral Maps and its linking with RoR	Service Provider
11:45 A.M - 12:15 PM	<b>TEA BREAK</b>	
12:15 A.M - 1:00 P.M	Brief presentation on packaged developed , project deliverables and digital database formats	Service Provider
1:00 P.M - 2:00 P.M	<b>LUNCH</b>	
2:15 P.M - 4:00 P.M	Overview of NIC developed Bhunaksha S/W and its functionality. System Configuration & Hardware Requirements for Bhunaksha S/W installation. ( Both for Server installation & Desktop Installation )	DLR/NIC Officials
4:00 P.M - 4:30 P.M	<b>TEA BREAK</b>	
4:30 P.M - 5:30 P.M	Administrative functionality of Bhunaksha S/W i.e., (Operation parts of Patwaries , Admin & Kanungo )	NIC Officials

**DAY - 2 ; SCHEDULE ; 31 JULY 2018**

TIMINGS	DILRMP-MANDI	Roles & Responsibility
10:00 A.M - 11:45 A.M	i) Overview of Packaged Developed (about SHP file ) ii) Area , Line , Point & Annotation shape files features iii) Scale factors conversion into metric form. iv) Training on features of Bhunaksha S/W a) Importing SHP File b) View/Delete Map File c) Plot Report/Information d) Imported/Unimported Villages e) Village map print f) Missing plot report	Service Provider
11:45 A.M - 12:15 PM	<b>TEA BREAK</b>	
12:15 A.M - 1:00 P.M	Explanation on features of Bhunaksha S/W explained above	Service Provider
1:00 P.M - 2:00 P.M	<b>LUNCH</b>	
2:15 P.M - 4:00 P.M	i) Splitting of Plots using different methods ii) Validating Shape files after mutation iii) Change Plot No. iv) Merge Plots v) Map-RoR Plot/Area Comparison vi) Mutation Report vii) Village Partition	Service Provider
4:00 P.M - 4:30 P.M	<b>TEA BREAK</b>	
4:30 P.M - 5:30 P.M	Explanation on features of Bhunaksha S/W explained above	Service Provider

**DAY - 3 ; SCHEDULE ; 1 AUGUST 2018**

TIMINGS	DILRMP-MANDI	Roles & Responsibility
10:00 A.M - 11:45 A.M	Training on Splitting of Plots using ARC Method in Bhunaksha S/W	Service Provider
11:45 A.M - 12:15 PM	<b>TEA BREAK</b>	
12:15 A.M - 1:00 P.M	Training on Splitting of Plots using ARC Method in Bhunaksha S/W	Service Provider
1:00 P.M - 2:00 P.M	<b>LUNCH</b>	
2:15 P.M - 4:00 P.M	Practical Session on Bhunaksha S/W	Service Provider / Participants
4:00 P.M - 4:30 P.M	<b>TEA BREAK</b>	
4:30 P.M - 5:30 P.M	Practical Session on Bhunaksha S/W	Service Provider / Participants

**DAY - 4 ; SCHEDULE ; 2 AUGUST 2018**

TIMINGS	DILRMP-MANDI	Roles & Responsibility
10:00 A.M - 11:45 A.M	Practical Session on Bhunaksha S/W - SPLITTING OPTION	Service Provider / Participants
11:45 A.M - 12:15 PM	<b>TEA BREAK</b>	
12:15 A.M - 1:00 P.M	Practical Session on Bhunaksha S/W - SPLITTING OPTION	Service Provider / Participants
1:00 P.M - 2:00 P.M	<b>LUNCH</b>	
2:15 P.M - 4:00 P.M	Practical Session on Bhunaksha S/W - SPLITTING OPTION	Service Provider / Participants
4:00 P.M - 4:30 P.M	<b>TEA BREAK</b>	
4:30 P.M - 5:30 P.M	Practical Session on Bhunaksha S/W - SPLITTING OPTION	Service Provider / Participants

**DAY - 5 ; SCHEDULE ; 3 AUGUST 2018**

TIMINGS	DILRMP-MANDI	Roles & Responsibility
10:00 A.M - 11:45 A.M	Practical Session on Bhunaksha S/W - SPLITTING OPTION	Service Provider / Participants
11:45 A.M - 12:15 PM	<b>TEA BREAK</b>	
12:15 A.M - 1:00 P.M	Practical Session on Bhunaksha S/W - SPLITTING OPTION	Service Provider / Participants
1:00 P.M - 2:00 P.M	<b>LUNCH</b>	
2:15 P.M - 4:00 P.M	Question / Answer Suggestions over the training held. Interaction & discussion on issues with the participants	Service Provider / Participants
4:00 P.M - 4:30 P.M	<b>TEA BREAK</b>	
4:30 P.M - 5:30 P.M	Vote of thanks	Service Provider / DLR Officials