



## ZillaSwasthyaSamiti, Keonjhar

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KEONJHAR  
(District Programme Management Unit, NHM)

Advt.No. 3060

Date: 7.08.2020

### TENDER CALL NOTICE FOR SUPPLY OF FOOD (CATERING SERVICES) (Tender)

Sealed tenders are invited from registered suppliers/agencies (with GST registration having GSTIN) for supply of food (Catering Services) to CDM & PHO, Keonjhar (NHM wing) for a period of one year on an annual rate contract basis. Details regarding the items, terms & conditions and formats for submission of tender may be downloaded from the website: [www.kendhujhar.nic.in](http://www.kendhujhar.nic.in). The tenders should reach the office of the undersigned by **24<sup>th</sup> August 2020** till **05.00 P.M.** The tenders will be opened on **25.08.2020** at **11.00 AM**. The undersigned reserves the right to accept/reject any or all the tenders without assigning any reason thereof.

*W*  
*04/08/2020*  
Chief District Medical & Public Health Officer  
Keonjhar

## **TENDER DOCUMENT FOR SUPPLY OF FOOD (CATERING SERVICES) ON ANNUAL RATE CONTRACT**

1. Sealed tenders are invited from registered suppliers/agencies/authorized dealers for supply of food (catering services) to office of the CDM & PHO (NHM, Keonjhar) for a period of one year on annual rate contract basis.
2. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from our website: [www.kendujhar.nic.in](http://www.kendujhar.nic.in)
3. The tender will have to be submitted in two parts i.e. **technical bid (Cover-A)** and **price bid (Cover-B)**. The bidders should submit their technical and price bid separately in two envelopes clearly marked as technical bid & price bid and those two envelopes should be put into another outer envelope super scribed as "**Tender for Supply of food items on Annual Rate Contract Basis to CDM & PHO (NHM, Keonjhar) to advt. No dtd.04.08.2020**".

The tenders should be addressed to:

The Chief District Medical & Public Health Officer,  
District Head Quarter Hospital  
Keonjhar  
Pin Code- 758001

The last date & time of submission of tender is **24<sup>th</sup> August 2020, 05.00 PM**. The tender shall be opened on **25.08.2020 at 11.00 AM** in the conference hall of DTU, Keonjhar in the presence of tenderers or their authorized representative who may wish to be present. The tender document is to be submitted by post/courier services only.

### **Terms & conditions**

Bidders who **qualify technically** [as per submission of relevant valid documents as asked to be submitted in Technical Bid – Cover A – Part 1, fulfilling all the terms & condition of the tender document], their **Price Bid** (Cover B - Part 2) shall **only** be opened.

1. The firm/proprietor should have GSTIN.
2. The firm/proprietor should have PAN
3. Photocopy of Income Tax Return for the year 2018-19.
4. Valid Food License from appropriate authority.

Tender must be accompanied by **Tender document Cost of Rs.500/-** (Non refundable) and **EMD of Rs. 2,000/-** in technical bid by way of demand draft, drawn on any Nationalized/ Scheduled Bank in favor of **ZSS(RCH-II), Keonjhar** payable at keonjhar. Tenders not accompanied by tender document

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cost & EMD will not be considered. EMD of unsuccessful tenderers will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded on successful completion of the job without interest.

5. The firm will have to submit an **Affidavit** (*On original Stamp Paper of relevant value*) in the technical bid with the following clauses :-
- a) Our organization has not been blacklisted by any Government Organization
  - b) Our organization does not have any legal suit / criminal case pending against it for violation of VAT/ST/CST Act/GST or any other law.
  - c) The CDM & PHO, Keonjhar will have no liability regarding transportation and serving of food. Our organization agrees to abide by all terms & conditions of tender
  - d) Our organization will quote prices **inclusive** of all taxes.
6. In the technical bid the supplier will also have to submit the photocopies of PAN, GST registration having GSTIN, food license and copy of IT Return copy for the year 2018-19.
7. The supplier selected shall have supply the food in the office of the undersigned against the supply order. The bidder has to make his own arrangement for transportation of food, serving of food and supply of necessary paper plates.
8. This rate to be quoted must inclusive of transportation, serving of foods and paper plates and the rate will be valid for **one year** on an annual rate contract basis.
9. The supplier shall also ensure that the quality and quantity has to be as per the supply order and approved rate contract.
10. The supply of items shall be made immediately (within a day) after placement of supply order at the Office of the CDM & PHO, Keonjhar and supplier shall submit the bill for payment at the approved rate in respect to the quantity of items supplied.
11. The approved supplier shall have to furnish a **performance security** of Rs.2,000/- in the shape of demand draft in favour of ZSS(RCH-II), Keonjhar payable at Keonjhar which will be retained till successful completion of the rate contract period. However, the EMD of Rs.2,000/- submitted by the approved bidder at the time of bid submission may be converted to Performance Security and in that case the approved bidder does not have to submit any additional performance security.

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12. For any dispute, decision of CDM & PHO shall be final.

13. All legal disputes are subject to the jurisdiction of Keonjhar court only.

14. The CDM & PHO, Keonjhar reserves its right to accept or reject any or all tenders or any part thereof without any liability to communicate any reason.

Keonjhar

Sd/-  
CDM & PHO

**TENDER FORMAT**

**Part -1**

**(Technical Bid) – Cover A**

**(to be furnished in Cover A-Technical Bid)**

1	Name of the Organization	
2	Address of the Organization	
3	Name of authorized signatory (in capital letters)	
4	Specimen signature of the authorized signatory	
5	Telephone number of authorized signatory / Organization	
6	GST registration acknowledgement	(Photo copy to be attached)
7	PAN	(Photo copy to be attached)
8	Draft number and date of the <b>Tender Document</b> <b>Cost of Rs. 500/-</b> (Non-Refundable)	(Draft to be submitted)
9	Valid Food License	Photocopy to be attached
10	Draft number and date of the <b>EMD of Rs. 2,000/-</b>	(Draft to be submitted)
11	Copy of Income Tax Return for the year 2018-19	(Photo copy to be attached)

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12	Affidavit of declaration <b>certified by Notary</b> that the organization does not have any legal suit / criminal case pending against it for violation of ST/VAT/CST act/GST or any other law and agrees to abide by all terms & conditions of the tender.	(Affidavit in original stamp paper <b>certified by Notary</b> with clauses as mentioned in clause no. 4 of the terms & conditions)
13	Whether <b>all documents</b> are submitted and signed by the authorized signatory of the organization in <b>each page with seal</b> (Yes/ No)	

**DECLARATION**


I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any deviation in the above statement / furnishing of forged documents etc. at any stage, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

Place:

Date:

Seal

  
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**TENDER FORMAT**

**Part -II**

**(Price Bid) – Cover B**

**(to be furnished in Cover B-Price Bid)**

SI No	Particulars	Contents	Rate to be quoted (inclusive of all taxes)
1	Tiffin	Vada-1, Samosa-1, Alloo Chop-1, Golap Jamu-1 Tea-1	
2	Special Tiffin	Salted Kju-10gm,Biscuits-4 pcs, Muga Mixture-25gm, Coffee-1	
3	Veg Thali-Plane	Rice/Roti, Dal, Mix Veg, Khata,Chips and Papad	
4	White Rice	Per Plate	
5	Dal Fry	Per Plate	
6	Khichudi	Per Plate	
7	Curd	Per Plate	
8	Chapati/Nan	Per Piece	
9	Mix Veg	Per Plate	
10	Fry/Chips	Per Plate	
11	Panner	½ Plate	
12	Panner	Full Plate	
13	Mushroom	½ Plate	
14	Mushroom	Full Plate	
15	Fish Curry	One Piece	
16	Fish Curry	Two Piece	
17	Chicken Curry	½ Plate (100 gm)	
18	Chicken Curry	Full Plate (200 gm)	
19	Egg Curry	Full Plate ( 2 eggs )	
20	Mutton Curry	½ Plate (100 gm)	
21	Mutton Curry	Full Plate (200 gm)	
22	Sweet/ Payas	2pc/cup	
23	Mineral Water Bottle	Per Bottle	
24	Biriyani	Veg	
25	Biriyani	Non-Veg-Chicken	
26	Biriyani	Non-Veg-Mutton	

**Pl. mention the % of GST included in the above price: \_\_\_\_\_**

(Signature and seal of the authorized signatory)

Place :

Date :

Chief District Medical & Public Health Officer  
Keonjhar