

1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract Carriage Permit, proof of update tax payment etc. which are mandatory for plying of vehicle.

2) The Driver of the Vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficient experienced in driving transport passenger vehicle.

3) The Driver should be well behaved, gentle and obedient in nature.

4) A sum of ₹.5000.00 shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Deputy Collector, Nizarat, Collectorate, Keonjhar and submitted along with the tender as security deposit After completion of tender process, the amount will be refunded to unsuccessful bidders.

5) The monthly rate of hire charge be quoted separately in the general bid information which includes 2% of service charges which will be deducted at the time of payment of hire charges from the successful bidder (excluding fuel and lubricants).

6) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre both in AC and Non Ac) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general information to be furnished with the Quotation (Annexure-II).

7) The Quotation completed in all respect should reach the undersigned on or before 27.02.2019 by 1.00 P.M and shall be opened on the same day at 04.30 P.M before the tender committee constituted for the purpose in the office chamber of the ADM in presence of the bidders or their authorized representatives.

8) The undersigned reserves the right to accept or reject or negotiate the quotation.

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, KOENJHAR

QUOTATION CALL NOTICE

No. 320 / Emg. Date. 12.02 / 2019.

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one Bolero/ Indigo/Swift/ Dzire (AC/Non AC) Diesel driven vehicle having sitting capacity not more than seven including driver, which shall conform to the Terms and conditions (Annexure-I) for official use in the office of the District Emergency Operation Centre, Keonjhar on monthly rent basis.

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12.02.19  
Addl. District Magistrate,  
Keonjhar.

## ANNEXURE-I

### TERMS & CONDITIONS FOR HIRING OF VEHICLE.

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The successful bidder has to enter into an agreement with the hirer for providing the vehicle with certain agreeable terms and conditions.
2. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the Driver available all the times. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any persons or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis including 2% service tax is final but does not include cost of diesel, which is to be paid separately. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicle shall report for duty every day at 9.00 A.M. After duty, the vehicle will be parked at owner's risk.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges will be paid in every succeeding month, as far as possible within fifteen days of the succeeding month and no advance payment will be made.
10. The vehicle shall not be more than three years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case of service provider intends to withdraw the vehicle of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the contract, the office shall forfeit the entire amount of security deposit.
14. The hirer of the vehicle reserves the right to add or delete any condition if it is felt necessary during the time of execution of agreement.