


GOVERNMENT OF MANIPUR
OFFICE OF THE DISTRICT MAGISTRATE/DEPUTY COMMISSIONER,
BISHNUPUR, MANIPUR.

ORDER
Bishnupur, the 28th May, 2021.

No.10/151/COVID-19/2021-DCB: Whereas, the Home Department, Government of Manipur vide Order No.H-1601/6/2020-HD dated 18th May, 2021, has directed to constitute **Village/Ward/Gram Sabha Level Task Force** for cooperation with various CSOs and NGOs and increase their participation in the fight against Covid-19.

Whereas, the unabated increase in number of COVID-19 infections and active cases in the District and the State has necessitated the constitution of such Task Force with active and increased participation of the people and its representatives.

Now, therefore **Village/Ward/Gram Sabha Level Task Force** shall be constituted and worked under the following terms of reference:

Terms of Reference of the Village/Ward/Gram Sabha Level Task Force:

1. Constitution.

- i. A Village/Ward/Gram Sabha (Whichever applicable) Level Task Force will be constituted with 6-10 members.
- ii. Villages in the remote areas with less than 150 houses should be clubbed together to form a **Joint Task Force** of above 200 households.
- iii. The selection of the members and constitution of the Task Force will be notified by the Deputy Commissioner concerned after due consultation with the Hon'ble MLA of the constituency, reputed CSO/NGO active in the area and the local club(s).
(Action: SDOs, BPR/NBL/MRG)

2. Assistance by Government.

- i. Task Force would be provided with PPE kit, sanitizers, masks etc. by the Health Department through the Deputy Commissioner/Chief Medical Officer.
- ii. Each Task Force will be provided mobility support at the rate of Rs.1,000/- per day or per COVID related duty. (modalities shall be further worked out as per the direction/guidelines issued by the Government of Manipur)
- iii. Claims (based on the concerned SDO/SDM report) for the above amount are to be made through the Deputy Commissioner which will be sanctioned by the Relief and Disaster Management Department, Government of Manipur.

3. Responsibilities, Dos and Don'ts.

- i. Ensuring that Covid Appropriate Behaviour is followed by everyone, including whenever shops or vegetable vendors are allowed to open.
- ii. Ensure that persons in Home Isolation or Quarantine or in Micro Containment area do not come out of their houses.
- iii. Assist the Government medical team in contact tracing and monitoring the health of those in Home Isolation.
- iv. Assist the Government medical team in testing of the close contacts and suspected persons of COVID-19 cases in the area.
- v. Carrying out of IEC activities on various standard Operating Procedures (SOPs) and protocols adopted by the Government and persuade the locals to adopt and abide by it.
- vi. Assist the Government medical team in vaccination of all the persons within the jurisdiction of the Task Force.
- vii. Assist the Government medical team in shifting/transportation of the COVID-19 patient to Covid Care Centre, Community Home Isolation Centre & Hospitals.
- viii. Movement/travel of persons on essential duties should be allowed while following **Covid Appropriate Behaviour**, especially wearing of mask.
- ix. The Committee shall have a clear cut distinctive jurisdictional boundary of operation.


28/05/2021

4. Performance Monitoring of the Task Force.

The performance of each Task Force are to be monitored through the following data on daily basis or as per COVID related duty:

1. Number of families
2. Status of COVID-19 testing
3. Number of COVID-19 positive cases
4. Home Isolation cases
5. Number of patients in CHIC/CCC/Hospitals
6. Number of death
7. Vaccination status
8. IEC activities

Further, **Village/Ward/Gram Sabha level Task Force** shall be approved by the SDOs/SDMs and record will be maintained Assembly Constituency(AC) wise and also separate monitoring template shall be circulated through the concerned SDOs/SDMs for regular monitoring of performance.


28/05/2021

(Krishna Kumar, IAS)

Deputy Commissioner/District Magistrate/
Chairman, DDMA, Bishnupur,
Manipur.

Copy to:-

1. Secretary to Hon'ble Chief Minister, Manipur.
2. PPS to all Hon'ble MLAs of Bishnupur District.
3. Staff Officer to the Chief Secretary, Government of Manipur.
4. Director General of Police, Manipur.
5. Additional Chief Secretary (Relief & DM), Government of Manipur
6. Principal Secretary (Health & FW), Government of Manipur.
7. Special Secretary (Home), Government of Manipur
8. Superintendent of Police, Bishnupur.
9. Concerned Hon'ble Zilla Parishad Members.
10. All SDOs/SDMs, (Nambol/Bishnupur/Moirang), for necessary action.
11. SDPOs of Bishnupur District.
12. Chief Medical Officer, Bishnupur.
13. District Information Officer (IPR), Bishnupur.
14. District Informatics Officer (NIC), Bishnupur.
15. All concerned MOs, CHC/PHC, Bishnupur District.
16. President/Secretary/Convenors of Task Force.
17. CSOs/NGOs/Pradhan, Gram Panchayats.
18. Guard file.

*District Magistrate,
Bishnupur Manipur*