

Through e: mail only

**TOUR PROGRAMME & IMPORTANT HEAD QRS.ENGAGEMENT OF  
DR POMA TUDU, IAS, COLLECTOR & DISTRICT MAGISTRATE, NAYAGARH FOR THE 2<sup>nd</sup>  
FORTNIGHT OF NOVEMBER, 2020.**

DATE & DAY	TIME	Place of arrival	PROGRAMME	CO-ORDINATING OFFICER
16.11.2020 (Monday)	11.00AM	Collector's Conf.Hall	Conduct District Level Paddy Procurement Committee Meeting	CSO
	04.30PM	Res. Office Chamber	Celebration of National Press Day, 2020 through Virtual Mode.	DIPRO
17.11.2020 (Tuesday)	10.00AM		Random Tour	
	04.00PM	NIC VC Hall	Attend Video Conferencing on Action Plan of Special Summery Revision Photo Electoral Roll	AC Election
18.11.2020 (Wednesday)	10.30AM	Collectors Conf.Hall	Conduct meeting on Village Disaster Management Plan with NGOs of Nayagarh Dist.	AC Emergency
	03.00PM	Collectors Conf.Hall	Conduct review of ICDS and other schemes with CDPOs	DSWO
23.11.2020 (Monday)	10.00AM		Attend Office work	
	03.00PM	Municipality Office, Ngrh	Visit Nayagarh Municipality. Review H&UD Schemes.	EO Municipality
24.11.2020 (Tuesday)	10.00AM	Collectors Conf.Hall	Conduct review of Social Security Schemes with BBSOs.	DSSO
	04.00PM	Collectors Conf.Hall	Conduct review Civil Supplies activities	CSO
25.11.2020 (Wednesday)	10.30AM	Srujan DRDA	Conduct Preparatory meeting on village Development Plan(VDP) for SAGY-II Rasanga GP	PD DRDA
	04.00PM		Attend Office work	
26.11.2020 (Thursday)	10.00AM	OSWAN	Attend Video Conference with All BDOs & AEEs to review the Development works and COVID-19 works at OSWAN	PD DRDA
27.11.2020 (Friday)	11.00AM	Conf.Hall	Conduct DCAC Meeting	
	03.00PM	Mini Conf.Hall	Review work of Balangibandha Park	DFO/EE PWD/EO Municipality

  
Collector & D.M., Nayagarh.

Memo No. 76 /Conf. Dt. 16.11.2020  
Copy submitted to the Revenue Divisional Commissioner (Central Division), Cuttack for  
favour of kind information and necessary action.

  
Collector & D.M, Nayagarh

Memo No 77 /Conf. Dt. 16.11.2020  
Copy forwarded to the Superintendent of Police, Nayagarh/A.D.M, Nayagarh/P.D,  
DRDA, Nayagarh/Sub-Collector, Nayagarh / All District Level Officers for information and  
necessary action.

  
Collector & D.M, Nayagarh

Memo No. 78 /Conf. Dt. 16.11.2020  
Copy forwarded to all concerned/ /All Dy. Collectors of Collectorate/ All Officers-  
in-charge of all Sections of Collectorate/ Head Clerk, Revenue Section/ G & M Section for  
information and necessary action.

  
Collector & D.M, Nayagarh