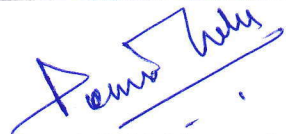


Through e: mail only

**TOUR PROGRAMME & IMPORTANT HEAD QRS.ENGAGEMENT OF
DR POMA TUDU, IAS, COLLECTOR & DISTRICT MAGISTRATE, NAYAGARH FOR THE 1ST
FORTNIGHT OF SEPTEMBER 2020.**

DATE & DAY	TIME	PROGRAMME	CO-ORDINATING OFFICER
01.09.2020 (Tuesday)	11.00am	Conduct review regarding progress of LaQshya certification of DHH and delivery during Covid-19 through Google meet.	CDM&PHO
	04.00PM	Attend works relating to COVID-19 at Control Room	CDMO&PHO /MOs
02.09.2020 (Wednesday)	10.00AM	Attend Office work	
	04.00PM	Conduct District level monitoring team committee meeting at Collector's Conf.Hall	CDAO
03.00PM (Thursday)	10.30AM	Random Tour	
04.09.2020 (Friday)	10.00AM	Conduct review meeting of Railway/ Land Acquisition.	LAO/Spl.LAO
	03.00PM	Attend the virtual meeting through Webinar on Agriculture Infrastructure Fund at NIC	CDAO
05.09.2020 (Saturday)	10.30AM	Attend Office Work	
	04.00PM	Attend works relating to COVID-19 at Control Room	Dy.Collector/CDMO&PHO /MOs
07.09.2020 (Monday)	10.00AM	Random Tour	
	04.00PM	Conduct meeting with Nodal officers for observing COVID-19 at Control Room	ADM/ Dy Collector(Judicial)
08.09.2020 (Tuesday)	10.00AM	Attend Office work	
	03.00PM	Attend Zilla Parishad Meeting through Video Conferencing at OSWAN, Collectorate, Nayagarh	PD DRDA
09.09.2020 (Wednesday)	3.30AM	Attend DISHA Meeting through Google meet.	PD DRDA
10.09.2020 (Thursday)	10.30AM	To Gania Block- Visit Block Office. Review COVID Management, MGNREGS and PMAY	BDO
11.09.2020 (Friday)	10.00AM	Random Tour- Visit ongoing development work	
14.09.2020 (Monday)	10.00AM	Attend Office works	
	04.00PM	Attend works relating to COVID-19 at Control Room	Dy.Collector/CDMO&PHO /MOs
15.09.2020 (Tuesday)	10.30AM	Attend Video Conference with All BDOs & AEEs to review the Development works and COVID-19 works at OSWAN	PD DRDA


Collector & D.M., Nayagarh.

Memo No. 66 /Conf. Dt. 31.08.20
Copy submitted to the Revenue Divisional Commissioner (Central Division), Cuttack for
favour of kind information and necessary action.


Collector & D.M, Nayagarh

Memo No 67 /Conf. Dt. 31.08.20
Copy forwarded to the Superintendent of Police, Nayagarh/A.D.M, Nayagarh/P.D,
DRDA, Nayagarh/Sub-Collector, Nayagarh / All District Level Officers for information and
necessary action.


Collector & D.M, Nayagarh

Memo No. 68 /Conf. Dt. 31.08.20
Copy forwarded to all concerned/ /All Dy. Collectors of Collectorate/ All Officers-in-
charge of all Sections of Collectorate/ Head Clerk, Revenue Section/ G & M Section for
information and necessary action.


Collector & D.M, Nayagarh