

By e: mail

**TOUR PROGRAMME & IMPORTANT HEAD QRS.ENGAGEMENT OF
DR N. THIRUMALA NAIK, IAS, COLLECTOR & DISTRICT MAGISTRATE, NAYAGARH
FOR THE 1st FORTNIGHT OF DECEMBER 2018.**

| DATE & DAY | TIME | PROGRAMME | Venue | CO-ORDINATING OFFICER |
|-------------------------|----------|---|---------------------------|------------------------|
| 01.12.2018 Saturday | 8.30AM | Flag off Rally in connection with World AIDS Day | Jagannath Temple | CDMO |
| | 10.30AM | Attend District level World AIDS Day Celebration | DHH Campus | CDMO |
| | 10.45AM | Attend visit programme of Shri Subroto Bagchi, Hon'ble Chairman, Odisha Skill Dev. Authority to Ngrh Dist. | DDUGKY Centre, Nayagarh | Dist. Empl. Officer |
| | 04.00PM | Conduct meeting on District T.B. Forum | Collectors Conf. Hall | CDMO |
| | 05.30PM | Conduct District Task Force Committee Meeting on BBBP | Collectors Conf. Hall | DCPO |
| | 07.00PM | To Daspalla- Attend visit programme of Hon'ble Chief Justice, High Court, Odisha, Cuttack. | Kuarian IB, Daspalla | AC Judicial |
| 03.12.2018 Monday | 08.30AM | Flag off rally in connection with International Disability Day. | Collector's Office campus | DSSO |
| | 10.00AM | Attend District level Celebration of International Disability Day | PTS ground | DSSO |
| | 10.30AM | Conduct joint hearing of Public grievance at Head quarters | Conf. Hall | AC Gen & Misc. |
| | 03.30PM | Attend Celebration on the occasion of International Disability Day meeting with Representatives. | PTS ground | DSSO |
| | 05.00PM | Attend Political party Meeting on revision of Electoral Roll | Mini Conf. Hall | AC Election |
| 04.12.2018 Tuesday | 10.00AM | To Gania- Conduct review on progress of Rural Housing, MGNREGS, AWC, GGY & other Development works undertaken in Gania Block. | Gania Block Hqrs | BDO |
| | 03.00PM | Review collection of revenue, disposal of cases at Tahasil Office, Gania & back | Tahasil Office | Tahasilidar |
| 05.12.2018 Wednesday | 10.00AM | Attend World Soil Day Celebration | DRDA Conf. Hall | DAO |
| | 11.00AM | Conduct review works of RMC, Bahadajhola | Mini Conf. Hall | Sub Collector |
| | 12.00PM | Conduct review of various Scheme of H& T Deptt. | Mini Conf. Hall | ADT |
| | 01.00PM | Review works of G.M. DIC | Mini Conf. Hall | GM DIC |
| | 03.30PM | Review ZKSS activities | Mini Conf. Hall | CDMO |
| | 04.30PM | Conduct review works of NAC, Nayagarh | NAC Office | EO NAC |
| 06.12.2018 Thursday | 10.00AM | To Nuagaon Block.-Review implementation of different schemes at Block Office, Nayagarh. | Nuagaon Block | BDO |
| | 03.00PM | Visit Dadhi Baman Jew College, Bahadajhola for enquiry in connection with RTI Case | Bahadajhola | AC G&M |
| | 04.30PM | Field visit | | |
| 07.12.2018 Friday | 10.00AM | Inspect LAO(General) Section of Collectorate | Mini Conf. Hall | LAO |
| | 11.00AM | Inspect Spl.LAO(K-B-R) Office | Mini Conf. Hall | Spl. LAO |
| | 12.00PM | Conduct preparatory meeting for Job fair | Mini Conf. Hall | Dist. Empl. Officer |
| | 01.00PM | Conduct meeting on " Sahabagita" with Line Departments | Collector Conf. Hall | DIPRO |
| | 03.00 PM | Attend Video Conferencing on Prime minister Award for Excellence in Public Administration. | NIC Platform | Dist. Coordinator HRMS |
| 10.12.2018 Monday | 10.00AM | Attend joint hearing of Public grievance at Bhapur. | Bhapur Block Hqrs | AC G&Misc. |
| | 03.00PM | To Karabar under Bhapur Block- Inspect Karabar GP Office | GP Office | BDO |
| | 04.30PM | Field visit | | |
| 11.12.2018 Tuesday | 10.00AM | Conduct Revenue Officers Meeting | Collector's Conf. Hall | ADM, Ngrh |
| 12.12.2018 Wednesday | 10.00AM | Conduct review on MGNREGS work | DRDA Conf. Hall | PD DRDA |
| | 12.00PM | Review on Rural Housing | | |
| | 01.30PM | Review Construction of AWCs & IAP works | | |
| | 04.30PM | MGNREGS Convergence Meeting | | |
| 13.12.2018 Thursday | 10.00AM | Conduct Road Safety Committee Meeting | Collector's Conf. Hall | RTO |
| | 12.00PM | Prohibition & Excise matter review meeting | Mini Conf. Hall | Supdt. of Excise |
| | 03.00PM | Attend DCC meeting of Bankers | DRDA Conf. Hall | LDM |

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|------------------------|---------|---|-----------------------|-------------|
| 14.12.2018 Friday | 10.00AM | Conduct District level Procurement Committee (DLPC) meeting | Conf.Hall | CSO |
| | 04.00PM | To Notar under Nayagarh Block. Attend VMDC Meeting | OAV, Notar | Principal |
| | 05.00PM | Inspection of Itamati Police Station | Itamati | AC Judicial |
| 15.12.2018 Saturday | 10.00AM | Conduct staff meeting and review disposal of important letters pending in different sections of Collectorate. | Collector's Conf.Hall | ADM |
| | 12.00PM | Attend Court work | | |
| | 03.00PM | Attend Office work. | | |


 Collector & D.M., Nayagarh.
 30/11/18

Memo No. 497 /Conf. Dt. 30.11.2018
 Copy submitted to the Revenue Divisional Commissioner (Central Division), Cuttack for favour of kind information and necessary action.


 Collector & D.M., Nayagarh.
 30/11/18

Memo No 498 /Conf. Dt. 30.11.2018
 Copy forwarded to the Superintendent of Police, Nayagarh/A.D.M, Nayagarh/P.D, DRDA, Nayagarh/Sub-Collector, Nayagarh / All District Level Officers for information and necessary action.


 Collector & D.M., Nayagarh

Memo No. 499 /Conf. Dt. 30.11.2018
 Copy forwarded to all concerned/ /All Dy. Collectors of Collectorate/ All Officers-in-charge of all Sections of Collectorate/ Head Clerk, Revenue Section/ G & M Section for information and necessary action.


 Collector & D.M., Nayagarh