

Tentative Programme of **Thiru. Sandeep Nanduri, I.A.S.**, District Collector, Thoothukudi for the period from 16.03.2020 to 31.03.2020

Date	Time	Places	Purpose	Convener of the meeting
16.03.2020 Monday	11.00 a.m	Sangu koodam	Grievance Day	SDC(SSS)
	01.30 p.m	Sangu koodam	GDP, CM Cell Pendency – review	SDC(SSS)
	05.30 p.m	Chamber	Discussion with Officials regarding important Tapals and files	Concerned Officers
17.03.2020 Tuesday	10.30 a.m	Sippikoodam	TNRTP – Executive Committee and General Board Meeting	DEO TNRTP
	11.30 a.m	Muthuarangam	Backward Class Welfare College Hostel students carrier guidance programme	DBCWO/ Employment Officer
	04.00 p.m	Sippi koodam	Preliminary Meeting for Government Exhibition	PRO
	04.30 p.m	Sippi koodam	Encroachment eviction meeting	APA Land
	05.00 p.m	Sippi koodam	Encroachment Enquiry – File No.D4/30816/2017	APA Land
	05.30 p.m	Chamber	Gun Licence Renewal	MHS
18.03.2020 Wednesday	10.00 a.m	Sippi koodam	Interview and Selection Senior TB Lab Supervisors & Lab Technician	JD health/ DD Health /DD TB
	10.30 a.m	Muthuarangam	Accountant General Workshop – Regarding GPF missing credits	PA (Accounts)
	11.30 a.m	Sippi koodam	Hon'ble Madurai High Court W.P.(MD) No.774/2020 direction - Meeting regarding the removal of dumping of copper slag in Tmt.Leelavathi Patta land	AD Mines
	03.30 p.m	Sundaram Arulraj Hospital	Meeting – Regarding Corono virus Awareness	Dr.Aarathy Kannan 9442184478
	04.00 p.m	Sippi koodam	District Level Sports Advisory committee meeting	District Sports Officer
	04.30 p.m	Chamber	Stage carriage Hearing – File No.2298/A2/2020, 2299/A2/2020	RTO Tiruchendur
	05.00 p.m	Chamber	Vigilance Committee meeting	ICO
	05.15 p.m	Sippi koodam	Child welfare committee review meeting	DCPO
19.03.2020 Thursday	10.30	Infant Jesus College of Engineering	Inaugural Function – Regarding for Civil Service Training Institute, Bhavanisagar	PA(G)
	05.00 p.m	Chamber	Gun Licence Renewal	MHS
	05.30 p.m	Chamber	Discussion with Officials regarding important Tapals and files	Concerned Officers

Date	Time	Places	Purpose	Convener of the meeting
20.03.2020 Friday	10.30 a.m	Sippi koodam	District Single window committee meeting	GM DIC
	11.00 a.m	Sippi koodam	NEEDS Task force committee meeting	GM DIC
	11.30 a.m	Sippi koodam	PMEGP Task force committee meeting	GM DIC
	02.00 p.m	VOC B.Ed College	World Consumer rights day Celebration (Mobile 9443148599)	Empower Executive Director
	04.30 p.m	Sippi koodam	Highways Department – works Review (NABARD, NHAI, RR,TNRSP, PROJECT)	DE (HW)
	05.00 p.m	Chamber	Gun Licence Renewal	MHS
	05.30 p.m	Chamber	Discussion with Officials regarding important Tapals and files	Concerned Officers
21.03.2020 Saturday	F.N		Surprise Inspection	Concerned Officers
	05.30 p.m	DSF Plaza	Tuticorin Rifle Club – Annual General Body Meeting for the year 2018-19.	J.K.Patterson Edward 9443337172
22.03.2020 Sunday			Holiday	
23.03.2020 Monday	11.00 a.m	Sangu koodam	Grievance Day	SDC(SSS)
	01.30 p.m	Sangu koodam	GDP, CM Cell Pendency – review	SDC(SSS)
	04.30 p.m	Muthu arangam	Private Job Fair – Regarding Preliminary Meeting	Employment Officer
	05.00 p.m	Chamber	Assessment of available drinking water in Thoothukudi District	EE (TWAD)
	05.30 p.m	Sippi koodam	Line Department Meeting – Corporation/ SE- TNEB/ EE, TWAD / DE Highways / PWD- EE Building & WROs/ PWD Medical/Municipality-Kvp, Kayal/ AD (Tpt)/AD Pt	PD DRDA
24.03.2020 Tuesday	11.00 a.m	St.Mary's Womens College	TB Awareness Competition winners – Prize Distribution	DD TB
	11.30 a.m	Sippi koodam	DRA Meeting	PA(G)
	04.00 p.m	Sippi koodam	Monthly Law and Order meeting	PA(G)
	04.30 p.m	Sippi koodam	Monthly Road Safety meeting	PA(G)
	05.00 p.m	Sippi koodam	District Task force committee meeting for Mines and minerals	AD(Mines)
25.03.2020 Wednesday			Holiday - Telugu New Year day	

Date	Time	Places	Purpose	Convener of the meeting
26.03.2020 Thursday	11.00 a.m	Muthu arangam	Agriculture Grievance day	JD Agri
	01.00 p.m	Sippi koodam	Agriculture and allied department meeting	JD Agri
	04.30 p.m	Sippikoodam	PDS Fort night review meeting	DSO
	05.00 p.m	Sippikoodam	Consumer Protection Quarterly meeting	DSO
	05.30 p.m	Chamber	Discussion with Officials regarding important Tapals and files	Concerned Officers
27.03.2020 Friday	10.30 a.m	Eral	Tamirabarani River Cleaning (Mr.Wessely 7598915315)	Thiru.Mohan C Lazarus
	11.30 a.m	Sippi koodam	Social Audit high level committee meeting	AD Audit
	12.30 p.m	Sippi koodam	LPA Review meeting	MS LPA
	04.30 p.m	Sangu koodam	District Project Coordination Committee meeting on Mathi Schemes	PO (Mathi)
	05.00 p.m	Sangu koodam	District Level Consultative Committee meeting	LDM
28.03.2020 Saturday	02.00 p.m	Sivakasi	PSR Engineering College – 21 st Annual Day Celebration	Correspondent 04562239600
29.03.2020 Sunday			Holiday	
30.03.2020 Monday	11.00 a.m	Sangu koodam	Grievance Day	SDC(SSS)
	01.30 p.m	Sangu koodam	GDP, CM Cell Pendency – review	SDC(SSS)
	04.30 p.m	Sippi koodam	Agriculture Flagship Meeting	JD Agri
	05.30 p.m	Chamber	Discussion with Officials regarding important Tapals and files	Concerned Officers
31.03.2020 Tuesday	F.N		Inspection	Concerned Officers
	04.30 p.m	Sippi koodam	District Vigilance Monitory committee meeting (PCR)	DADWO
	05.30 p.m	Chamber	Discussion with Officials regarding important Tapals and files	Concerned Officers

Thoothukudi Officers should stick to the schedule.

- ❖ The Convener of the meetings should ensure that meeting notices are sent on time
- ❖ The Convener of the meeting particulars should be obtained and submitted a day before meeting
- ❖ The Convener should ensure all concerned Officials are present on time for the meeting.

Sd./- Sandeep Nanduri
District Collector,
Thoothukudi