

Tentative Programme of **Thiru. Sandeep Nanduri, I.A.S.**, District Collector, Thoothukudi
for the period from 01.01.2019 to 15.01.2019

Date	Time	Places	Purpose	Convener of the meeting
01.01.2019 Tuesday			New Year – Government Holiday	
02.01.2019 Wednesday	F.N		Inspection	
	A.N		Office work	
03.01.2019 Thursday	10.00 A.M	Thoothukudi Bye pass Road & Pudur Pandiapuram	Inspection – File No.91/2017 Proposed Banana market, Thoothukudi Bye pass Road & File No.928/2017 Sakthi Vinayagar New School Building, Ettayapuram road, Pudur Pandiapuram.	AD (LPA)
	11.00 A.M	Pudur	Plastic Ban – Awareness Programme at Mettilpatti, Pudur Panchayat Union	Concerned Officer
	04.30 P.M	Chamber	Office work	
04.01.2019 Friday	F.N	Sattankulam	Inspection - Sattankulam Taluk Office / BDO Office / Works Inspection	Concerned Officer
	03.00 P.M	Chamber of Hon'ble PDJ, Thoothukudi	Under Trial Review Committee meeting at District court, Thoothukudi	PDJ
	04.30 P.M	Sippi koodam	Fisheries Department scheme review	J.D Fisheries
05.01.2019 Saturday			Surprise Inspection	
06.01.2019 Sunday			Holiday	
07.01.2019 Monday	11.00 A.M	Sangu koodam	Grievance Day	SDC(SSS)/
	01.30 P.M	Sangu koodam	GDP, CM Cell Pendency – review	SDC(SSS)
	04.30 P.M	Sippi koodam	Agriculture Department meeting – PMKSY, MSDA, Collective forming	JD Agri
	05.00 P.M	Chamber	Discussion with Officials regarding important Thapals and files	Concerned Officers
08.01.2019 Tuesday	10.00 A.M	Sippi Koodam	Rural Development review meeting	PD DRDA
	11.00 A.M	Sippi Koodam	Rural Development works review meeting	PD DRDA
	04.00 P.M	Sippi koodam	Land Matters & Land Acquisition Review meeting	APA (Lands)
	04.30 P.M	Sippi koodam	Local Fund Audit High Level Committee Meeting	AD (Audit)

Date	Time	Places	Purpose	Convener of the meeting
09.01.2019 Wednesday	11.00 A.M	Kulayankarisal	Mass Conduct programme at Kulayankarisal Panchayat, Thoothukudi Taluk	SDC (SSS)
	04.00 P.M.	Sippi koodam	Ban on Gutkha, Pan Masala Meeting, Ban on Plastics	D.O. (Food Saety)
	04.30 P.M.	Sippi koodam	Steering Committee Meeting	D.O.(Food Safety)
10.01.2019 Thursday	10.30 A.M	Sippi koodam	Drinking Water Supply Review (Corpn, Mptys, EO TPs, AD TP, EE TWAD, SE TNEB, EE WRO TMB)	AD (Pts)
	11.30 A.M	Sippi koodam	Monthly review meeting on water supply maintenance and ongoing works	EE (TWAD)
	12.00 P.M	Sippi koodam	TWAD Board - Sustainable Water Security Mission (SuWaSeM)	EE (TWAD)
	04.00 P.M	Sippi koodam	PDS Fort Night review meeting	DSO
	04.30 P.M	Sippi koodam	Republic day celebration - Official meeting	PA(G)
11.01.2019 Friday	10.30 A.M	Sippi koodam	Family welfare failure cases- audit	DD (F.W)
	11.00 A.M	Sippi koodam	Infant & Maternal Death Audit - Review meeting	J.D(H) / D.D(H)
	04.00 P.M	Sangu koodam	Hon'ble C.M Health Insurance claim and Doctors performance - review	(Dean /J.D(H))
	04.30 P.M	Sangu koodam	All GH, PHC, MOs- Performance review meeting	J.D(H)
12.01.2019 Saturday			Surprise Inspection	
13.01.2019 Sunday			Holiday	
14.01.2019 Monday	11.00 A.M	Sangu koodam	Grievance Day	SDC(SSS)/
	01.30 P.M	Sangu koodam	GDP, CM Cell Pendency - review	SDC(SSS)
	04.30 P.M	Chamber	Discussion with Officials regarding important Thapals and files	Concerned Officers
15.01.2019 Tuesday			Pongal - Government Holiday	

The Officers should stick to the schedule.

- ❖ The Convener of the meetings should ensure that meeting notices are sent on time
- ❖ The Convener of the meeting particulars should be obtained and submitted a day before meeting
- ❖ The Convener should ensure all concerned Officials are present on time for the meeting.

Sd./- Sandeep Nanduri
District Collector,
Thoothukudi