

Tentative Programme of **Thiru. Sandeep Nanduri, I.A.S.**, District Collector, Thoothukudi
for the period from 01.12.2018 to 15.12.2018

Date	Time	Places	Purpose	Convener of the meeting
01.12.2018 Saturday			Holiday Permission	
02.12.2018 Sunday			Holiday Permission	
03.12.2018 Monday	11.00 A.M	Sangu koodam	Grievance Day	SDC(SSS)
	01.30 P.M	Sangu koodam	GDP, CM Cell Pendency - review	SDC(SSS)
	03.00 P.M	Tharuvai Stadium	World Disabled day 2018 - Free Cycle distribution to Disabled Persons	DDRO
	04.00 P.M	Chamber	Okki Cyclone - Formation of Committee to conduct detailed enquiry - Missing fisherman Thiru.Mariya Barath Benil	PA(G)
	04.30 P.M	Chamber	Enquiry - Gun Licence - C3/40905/2014	PA(G)
04.12.2018 Tuesday	F.N	Kovilpatti	Kovilpatti Municipality - Inspection	Commsr(KVP)
	04.00 P.M.	Sangukoodam	Social Audit High Level meeting	AD (Audit)
	04.30 P.M	Sangu koodam	District Level empowered committee meeting regarding New Health Insurance of Pensioners	DTO
05.12.2018 Wednesday	10.30 A.M	Sangu koodam	Drinking Water Supply Review (Corpn, Mptys, EO TPs, AD TP, EE TWAD, SE TNEB, EE WRO TMB)	AD (Pts)
	11.30 A.M	Sangu koodam	Monthly review meeting on water supply maintenance and ongoing works	EE (TWAD)
	12.00 P.M	Sangu koodam	Meeting regarding Maintenance and Monitoring of Basic Amenities in Rural and Urban areas.	AD(Pts)
	03.30 P.M	Tharuvai Stadium	Government Employees Sports at Tharuvai Stadium - Certificate issues	Sports Officer
	04.00 P.M	Sangu koodam	LPA meeting	LPA
06.12.2018 Thursday	F.N	Kayalpattinam	Kayalpattinam Municipality - Inspection	Commsr Kayalpattinam
	03.30 P.M.	Sangu koodam	District Vigilance and Monitoring Committee for Atrocities act meeting	DADWO
	04.30 P.M.	Sangukoodam	Saminatham Encroachment Enquiry File No. D4/29015/2014	APA Lands
07.12.2018 Friday	08.30 A.M	Camp Office	Flag Day - Commencement of Hundiya Collection at Camp Office	AD(Ex-Service)
	11.30 A.M	Sangu koodam	Flag Day Commemoration	AD(Ex-Service)
	04.00 P.M	Sangu koodam	Labour Department meeting	AC Labour (SSS)
	04.30 P.M	Sangu koodam	Dengue review meeting	DD(H)/JD Health

08.12.2018 Saturday	F.N		Inspection - Kayathar Taluk Office/ Panchayat Union Office	Concerned Officer
	A.N		Office Work	
09.12.2018 Sunday			Holiday	
10.12.2018 Monday	11.00 A.M	Sangu koodam	Grievance Day, Flag Day Review	SDC(SSS)/ AD(Ex-Service)
	01.30 P.M	Sangu koodam	GDP, CM Cell Pendency - review	SDC(SSS)
	04.00 P.M	Sangukoodam	Agriculture Department meeting - PMKSY, MSDA, Collective forming	JD Agri
	05:00 P.M	Chamber	Discussion with Officials regarding important Thapals and files	Concerned Officers
11.12.2018 Tuesday	10.00 A.M	Sangu koodam	Rural Development review meeting	PD DRDA
	11.00 A.M	Sangu koodam	Rural Development works review meeting	PD DRDA
	04.30 P.M	Sangu koodam	Coastal Regulation Zone monitoring committee meeting	DE Pollution
	05.00 P.M	Sangu koodam	TNEB Review meeting	SE TNEB
12.12.2018 Wednesday	11.00 A.M	Vallanadu Pt. Srivaikundam Taluk	Mass Conduct programme at Vallanadu Panchayat, Srivaikundam Taluk	SDC (SSS)
	04.30 P.M	Sangu koodam	PWD Department - Building & Maintenance Works, Electrical, Medical Review meeting	EE PWD, Buildings & Medical/ AE Electrical
	05.00 P.M	Sangu koodam	RTOs Meeting	RTOs Tuty/Kvp/Tcr
13.12.2018 Thursday	10.30 A.M	Sangu koodam	Corporation, Municipality and Town Panchayat Review Meeting	Concerned Officer
	04.30 P.M	Sangu koodam	Animal Husbandry department Review meeting	JD (A.H)
14.12.2018 Friday	F.N	Vilathikulam	Inspection - Vilathikulam Taluk Office/ Panchayat Union Office	Concerned Officer
	04.00 P.M	Sangu koodam	Highways Department - Review	(NABARD, NHAI, RR, TNRSP, PROJECT)
	04.30 P.M	Sippi koodam	PDS Fort Night review meeting	DSO
15.12.2018 Saturday			Surprise Inspection	Concerned Officer

The Officers should stick to the schedule.

- ❖ The Convener of the meetings should ensure that meeting notices are sent on time
- ❖ The Convener of the meeting particulars should be obtained and submitted a day before meeting
- ❖ The Convener should ensure all concerned Officials are present on time for the meeting.

District Collector,
Thoothukudi