



Government of Odisha

OFFICE OF THE COLLECTOR, KANDHAMAL, PHULBANI

e-Mail ID- admkandhamalplb@gmail.com

No. XXXV-22/2021- 03 /OSCBC

Dt. 02/04/2021

Tender/Quotation Call Notice

Sealed Tenders/Quotations are hereby invited from the intending GST registered Firms who desires to supply the following materials (List enclosed) to be used for wide publicity for survey of Social and Educational condition of the people belonging to Backward Classes in Kandhamal District.

The sealed tender/quotation should reach on or before 09.04.2021 at 1.00 P.M. in the Office Chamber of Additional District Magistrate, Kandhamal, Phulbani through registered/speed post/courier only. No tender/quotation will be received by any other means. The cover containing tender/quotation papers should be super scribed as "TENDER/ QUOTATION FOR SUPPLY OF MATERIALS FOR OSCBC SURVEY".

The tender/quotation will be opened by the committee on 09.04.2021 at 4.00 PM in presence of the Quotationer(s) or his/her authorized Agent in the Office Chamber of the ADM, Kandhamal. If nobody is present from the side of the quotationer at the scheduled date and time, the committee will not wait for opening of the tender.

Quotations/Tenders will not be accepted/ entertained after expiry of the due date and time as above.

The Quotations/Tenders should accompany with the following documents.

1. E.M.D of Rs.5000/- (Rupees five thousand) only in shape of Bank Draft in favour of the Collector, Kandhamal, Phulbani.
2. Up to date GST clearance, Income tax return of last three years i.e. 2017-18, 2018-19 & 2019-20 and Copy of PAN card.
3. Sample of materials are to be produced before the committee at the time of opening of tender for verification.
4. The rate should be quoted inclusive of all taxes i.e. GST, Entry Tax etc. as per Govt. guideline.
5. No extra cost will be given for transportation of the materials. The rate is negotiable. Supply is to be made at District OSCBC Cell, Kandhamal, Phulbani.
6. The quotation/tender will be summarily rejected if sample and above required document are not produced.

The quotation/tender received without fulfilling the above terms and conditions shall be treated as prima facie rejected and shall not be taken into consideration.

The successful quotationer(s)/tenderer(s) should deliver the approved items within 07 (seven) days from the date of placement of supply order, failure to deliver within the stipulated period shall result forfeiture of the EMD to Govt. and alternative action will be taken by the authority.

The undersigned reserves the right to accept or reject the quotation/tender without assigning any reason thereof. No intimation will be given to the party in this matter. The authority is also not bound to accept the lower price subject to quality.


Collector & District Magistrate,
Kandhamal, Phulbani.

Memo No. 04 / Dated 02/4/2021.


Copy to the Member Secretary, OSCBC, Odisha, Bhubaneswar for information and necessary action.

Copy to the Notice Board of Collectorate/ Sub-Collector's Office, Phulbani/ Balliguda/PD, DRDA, Kandhamal, Phulbani/ All Tahasildars/ All Block Development Officers/ All CDPOs of Kandhamal district/ DIPRO, Kandhamal, Phulbani/ GM, DIC, Phulbani for information and wide publicity.

Copy to the DIO, NIC, Kandhamal, Phulbani for information with a request to publish the Advertisement in the district website www.kandhamal.nic.in.

Copy to the Steno to ADM, Kandhamal for information and necessary action.

Copy to the members of purchase committee for information with request to remain present on 09.04.2021 at 4.00 P.M. in the Office Chamber of the ADM, Kandhamal and finalize the process of tender.


Collector & District Magistrate,
Kandhamal, Phulbani.

DETAIL OF ITEMS REQUIRED

| Sl. No. | List of Items | Specification | Rate per unit (In Rs.) |
|---------|-------------------------------------|--|------------------------|
| 1 | Pen (Black Ball Point) | Any Brand | |
| 2 | Ink Pad | Small Size | |
| 3 | Brown Adhesive Tape (One Inch Wide) | Small Size | |
| 4 | Note Book | Exercise Note Book A4 long size (70 pages) | |
| 5 | Scissors | Small | |
| 6 | Mask | Cotton | |
| 7 | Sanitizer | Any Brand (500 ml) | |
| 8 | Gloves | Per pair | |
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