


# କିଲ୍ଲା ଶିକ୍ଷା କେନ୍ଦ୍ର , ପୁଲବାଣୀ

ବିଜ୍ଞାପନ ସଂଖ୍ୟା - ୧୬୪୮ /୧୬.୦୮.୨୦୧୮

## ଉଦ୍ୟୋଗୀ ବିକାଶ ତାଲିମ କାର୍ଯ୍ୟକ୍ରମ (EDP Training Programme) ପାଇଁ ଶିକ୍ଷାଦାତା

କିଲ୍ଲା ଶିକ୍ଷା କେନ୍ଦ୍ର, ପୁଲବାଣୀ ଆନୁକୁଲ୍ୟରେ ୨୦୧୮-୧୯ ଆର୍ଥିକ ବର୍ଷ ନିମନ୍ତେ କନ୍ଧମାଳ କିଲ୍ଲାର ବେକାର ଯୁବକ / ଯୁବତୀ ମାନଙ୍କ ପାଇଁ ପ୍ରତ୍ୟେକ ମାସରେ ୧୨ ବିନିଆ (୨ ସପ୍ତାହ ) ଉଦ୍ୟୋଗୀ ବିକାଶ ତାଲିମ କାର୍ଯ୍ୟକ୍ରମ(EDP Training Programme) ଆରମ୍ଭ ହେବାକୁ ଯାଉଅଛି । ଏହି ଟ୍ରେନିଂ କାର୍ଯ୍ୟକ୍ରମ ପାଇଁ ଅଭିଜ୍ଞ/ ପେଶାଦାର ଶିକ୍ଷାଦାତା ଆବଶ୍ୟକ କରୁଅଛୁ। ପ୍ରତ୍ୟେକ ଦୁଇଘଣ୍ଟା ଶିକ୍ଷାଦାନ ପାଇଁ ୧୦୦୦ ଟଙ୍କା ପାରିଶ୍ରମିକ ରାଶି ର ବ୍ୟବସ୍ଥା ଅଛି। ଏଣୁ ଇଚ୍ଛୁକ ଶିକ୍ଷାଦାତା ସେମାନଙ୍କର ଶିକ୍ଷା ସମ୍ବନ୍ଧୀୟ ପ୍ରମାଣପତ୍ର ଓ ଜୀବନୀତଥ୍ୟ ସହ କିଲ୍ଲା ଶିକ୍ଷା କେନ୍ଦ୍ର, ପୁଲବାଣୀ କୁ ଆବେଦନ କରିବା ହେବେ । ଯୋଗ୍ୟ ବିବେଚିତ ଶିକ୍ଷାଦାତାମାନଙ୍କ ତାଲିକା ପ୍ରକାଶନ କରାଯାଇ ସେମାନଙ୍କ ଅବଗତ ନିମନ୍ତେ ଜଣାଇ ଦିଆଯିବ । ଏହି ଶିକ୍ଷାଦାନ ନିୟମିତ ନୁହେଁ । ଶିକ୍ଷାଦାତା ମାନେ ଏହାକୁ ପରେ ନିୟମିତ ଚାକିରୀ କରିବାପାଇଁ ଦାବି କରିପାରିବେ ନାହିଁ। ଶିକ୍ଷାଦାନ ପାଇଁ କୌଣସି TA/DA ର ବ୍ୟବସ୍ଥା ନାହିଁ ।

ଦରଖାସ୍ତ ଫର୍ମ ଓ ଶିକ୍ଷାଦାନ ବିଷୟ ସହ ସବିଶେଷ ବିବରଣୀ ପାଇଁ କନ୍ଧମାଳ ୱେବସାଇଟ [www.kandhamal.nic.in](http://www.kandhamal.nic.in) ରେ ପ୍ରକାଶିତ ବିଜ୍ଞାପନ ଦେଖନ୍ତୁ ।

  
ଶିକ୍ଷା  
୧୬/୧୧/୧୮

ସାଧାରଣ ପରିଚାଳକ କିଲ୍ଲା ଶିକ୍ଷା କେନ୍ଦ୍ର , ପୁଲବାଣୀ

ଯୋଗାଯୋଗ- ୦୬୮୪୨-୨୫୩୨୩୯(କା)

PROGRAMME SCHEDULE FOR ENTREPRENEURSHIP DEVELOPMENT PROGRAMME (EDP) TWO  
WEEKS (12 Working Days).

Day	Session	Topic.
1	I	Registration, Inauguration.
	II	Rapport building & Unfreezing-Micro Lab.
	III	Entrepreneurship, Charms & Challenges
	IV	Characteristics of an entrepreneur, a matter of attitude and skill
2	I & II	Internalizing of entrepreneur competencies
	III	Risk taking behaviour and problem Solving and Leadership Skill
	IV	Communication & Soft Skill
3	I	Role of promotional Agencies (DIC, Bank, KVIC/KVIB, OSIC, IDCO etc.)
	II	Business Opportunity Guidance (Agriculture, Horticulture, Animal Husbandry, Engineering, Food Processing, Plastics, Handicrafts, Textiles, IT/ITES, others), Product Identification / Guidance
	III	Forms of Business Organization, Legal formalities for unit set-up
	IV	Resource mobilization and support system, role of other supporting
4	I	Basic of Business Plan & SWOT Analysis
	II & III	Project report preparation (Preliminary Project Report & Detail Project Report)
	IV	Role of Bank Concept of Cash Credit and working Capital Linkage with Schemes
5	I	Managing the enterprises, purchasing, inventory / material management
	II	Concept of quality, Packaging
	III	Ease of Doing Business
	IV	Market Survey and Report preparation
6	I ,II,III & IV	Visit to Small Scale Enterprise preferably run by a successful entrepreneur
7	I & II	Accounts & Book keeping
	III	Credit & Working Capital Management
	IV	Elements of Costing and Pricing
8	I	Cost Consciousness and Break Even Analysis
	II & III	Marketing strategy and sales techniques, Marketing Management
	IV	Start-ups, Innovations & Incubation, Odisha Startup Policy-2016

Cont-

9	I	Time Management
	II	Step by step approach to become an Entrepreneur
	III	Enterprise Growth, product diversification and expansion
	IV	Prevention of Sickness in enterprise
10	I	Need of Insurance for small enterprise and claim settlement
	II	Computer application in business (Use of Word, Excel & Power Point, Concept of E-commerce)
	III	Union , State laws applicable for an enterprise, Income tax, GST, FSSAI
	IV	Sourcing of Electricity & Ground Water, Licenses / Clearances / NOC of Urban Local Bodies, Gramm Panchayat, Pollution Control Board & business of other line Departments associated with promotion of MSMEs
11	I & II	Interaction with a successful entrepreneur(s) (experience sharing)
	III & IV	Programme evaluation & feed back
12	I & II	Project implementation, plan and steps for growth, expansion and diversification
	III & IV	Valediction / Certificate distribution



12. Brief professional experience:

Office/Instt. Firm	Post held	Part time/ Contract Basis/ Ad-hoc/ regular/ Temp./pmt.	Exact dates to be given (indicate day, month & year)		Total Period (in years)			Scale of pay	Nature of duties
			From	To	Years	Months	Days		

13. Any other relevant information: .....

14. Details of enclosures: 1) .....

2) .....

3) .....

I hereby declare that all the statements made in the application are true and complete to the best of my knowledge and belief. I understand that action can be taken against me by the Commission, if I am declared by them to be guilty of any type of misconduct mentioned herein. I have informed my Head Office/Deptt, in writing that I am applying for this selection.

Date:

**Signature of candidate**

Place:

Address:

**References (03 experts/persons):**

1. ....

2. ....

3. ....



E-mail : [dicphb@nic.in](mailto:dicphb@nic.in)

By E-mail

Phone No. 06842-253239  
Fax: 06842-253279

**OFFICE OF THE GENERAL MANAGER: DISTRICT INDUSTRIES CENTRE:  
PHULBANI-KANDHAMAL, PIN-762001**

No. 1649

Date: 16/08/18

To

The District Informatics Officer, NIC, Kandhamal, Phulbani  
The all Block Development Officers, Kandhamal District.

Sub: Request for advertisement of Notice in the District Website for guest faculty required for EDP Training.

Sir,


I would request you to kindly display the Notice in the District Website/ Notice Board of all Blocks for information of General Public to invite application of guest faculty under EDP (Two Weeks) training programme.

No TA/DA will be allowed for selection of candidates.

The copy of Advertisement Notice, application form and course module are enclosed herewith for information & necessary action.

Encl: As above.

Yours faithfully,

  
General Manager,  
DIC, Phulbani

Memo No. 1650 Dt. 16/08/18

Copy along with enclosure forwarded to All Industries Promotion Officers of Kandhamal District for information & necessary action. They are requested to advertise the Notice in their respective Blocks/GPs.

  
General Manager,  
DIC, Phulbani

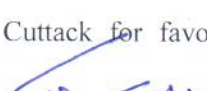
Memo No. 1651 Dt. 16/08/18

Copy submitted to the Collector & District Magistrate, Kandhamal, Phulbani for favour of kind information.

  
General Manager,  
DIC, Phulbani

Memo No. 1652 Dt. 16/08/18

Copy submitted to the Director of Industries, Odisha, Cuttack for favour of kind information.

  
General Manager,  
DIC, Phulbani